



Hartman Cabin & Shelter

5272 Aber Road
Williamsburg, Ohio 45176
www.clermontparks.org



Thank you for choosing Clermont County Park District for your event.

Rates

In season May 15 through October 15

Friday, Saturday and Sunday: \$175.00 Monday - Thursday: \$125.00

Out of season October 16 through May 14

Friday, Saturday and Sunday: \$125.00 Monday - Thursday: \$125.00

There is an additional fee if paying by credit or debit card.

Rental Time

The cabin and shelter are available for your use between the hours of 10:00 am and 12:00 am. You may not enter the building prior to the day of your rental. The cabin and shelter may be rented the day before if additional time is needed. Nothing may be left in the cabin overnight. Anything left in the cabin after 12:00 am will be disposed of by the cleaning personnel. There will be a \$25.00 charge if the alarm is tripped. The fire code allows up to 49 people in the cabin at any one time.

Amenities

The cabin has 3 (3' x 10') tables, 2 (3' x 6') tables, 3 wooden benches (10' long), 24 Windsor back chairs and 25 folding chairs. A refrigerator, microwave and coffee pot are provided, there is no stove. Any items which are used must be washed and all furniture placed in its original position at the end of your rental. The shelter is 24' x 36' with 8 picnic tables, 2 double wide grills and 4 garbage cans under the shelter.

The cabin has 25 parking spaces available.

Decorations

This is a historical building. We suggest using string, twist ties, or wire ties if you choose to decorate, these items work well and are easy to clean-up. When decorating you may use garland or tulle, but please do not use streamers or crepe paper. Please do not use nails, staples, velcro, tacks, putty, tape or any other item which might damage the surfaces. Due to the difficulty of cleaning, the following items are prohibited: rice, bird seed, table confetti, glitter, rose petals, silk petals, or any other item to be thrown or released is prohibited. All decorations must be removed. Do not place hot items directly on the table surface. If you need to move the furniture, it must be picked up and not dragged on the wood floor. Balloons, signs, etc. are not to be attached to entry sign or placed in the lawn/landscape. There will be a charge for damage and any additional clean up required. If you have any questions concerning decorations or need to see the cabin prior to your rental call 732-2977.

Please take note of the following

- = Trash cans are available within the park, so please do not litter the outdoor areas.
- = Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds. Alcohol sales are prohibited.
- = The collection of fees, donations, offerings, or the charging of admission is prohibited on park property.
- = The lessee is liable for all damage to plants, trees, park grounds and property resulting from the contract holder's use of the park. All charges will be charged directly to the lessee. All other park rules must be observed. For a copy of the park rules or for specific questions please call the main office.

NO SMOKING PERMITTED INSIDE CABIN

Fireplace

You have been given three dura flame logs to use during your rental. They are stored in the closet next to the fireplace. The logs must be burned one at a time. Use of more than one log will result in excessive smoke in the room. Fire logs are available for winter rentals only.

Contract

Fill in all blanks. If any changes are needed, please contact the office. Sign and date the contract. Return the white copy with a check or money order (money order or credit/debit card is required for any rental less than 30 days from the date of the contract). **No cash will be accepted.** Make it payable to Clermont County Park District and return to the address on the contract.

You can pay your rental rate by credit/debit card by calling our office at 513-732-2977 or pay in person at our office. Once this is paid you will need to sign, date the contract, and mail it back to us in order for your rental to be confirmed. (See paying by credit card information sheet)

The cabin must be reserved by an adult 18 years or older. The contract is non transferable and must be in your possession at the time of your rental. Minors must be accompanied by an adult.

Key/Damage Deposit

A key/damage deposit in the amount of \$50.00 is due the day you pick up the key. This needs to be in the form of a personal check or Cashiers check or money order (please leave money order blank where it says Pay to the order of) (No Cash or Credit Cards) The deposit will be returned to you upon return of the key and inspection of the Cabin. If there has been damage to the cabin or additional clean up is required, you will be contacted and arrangements made for the payment.

Saturday and Sunday rentals must pick up the key no later than 12:00 PM on Friday.

Contact Information

The office is open Monday - Friday between the hours of 8:00 AM and 4:30 PM and our office number is 513-732-2977.

If you have any problems during your rental with the cabin, grounds or building, air conditioning, heating, electric, etc., contact our staff member at 513-732-8060.