Thank you for choosing Clermont County Park District for your event. The Sycamore Riverview #1 Shelter is the second shelter on your right when you enter the Park and closest to the restrooms.

**Rates**
The rental rate for use of this shelter is $100.00.

**Rental Time**
The shelter is available for your use between the hours of 10:00 a.m. to dusk.

**Amenities**
The shelter has (9) 8 ft. picnic tables, (1) 8 ft. handicap table, two large double wide grills and three trash cans under this shelter. Electric is available. Seating capacity is 80. Throughout the park you will find a playground, flush toilet restrooms, walking/hiking trails, river access, volleyball/tennis/pickleball courts, handicap accessible paved walking trail and fishing with the required license. There are 140 parking spaces including Handicap Parking throughout the Sycamore Park.

**Decorations**
We suggest using string, twist ties or wire ties if you choose to decorate. These items work well and are easy to clean-up. Please do not use nails, staples, tape, putty, velcro or tacks to decorate. All decorations must be removed by applicant. Balloons and signs are not to be attached to park signs or placed in the lawn/landscaping. Sidewalk chalk is not to be used in the park. There will be a charge for damage and any additional clean up required for removal of decorations, etc.

Please take note of the following
- Trash cans are available within the park, so please do not litter the outdoor areas.
- Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds.
- Fishing in the river is permitted with the proper license; all state laws must be observed.
- The collection of fees, donations, offerings, or the charging of admission is prohibited on park property.
- The lessee is liable for all damage to plants, trees, park grounds and property resulting from the contract holder’s use of the park. All charges will be charged directly to the lessee. All other park rules must be observed. For a copy of park rules or for specific questions please call the main office.

**Contract**
Fill in all blanks. If any changes are needed, please contact the office. Sign and date the contract. Return the white copy with a check or money order (money order or credit/debit card is required for any rental less than 30 days from date of contract). **No cash will be accepted.** Make it payable to Clermont County Park District and return to the address on the contract. Payment and signed copy are to be returned within 14 days of the receipt of the contract. You can pay your rental rate with a credit/debit card by telephone, 513-732-2977 or pay in person at our office. Once this is paid you will need to sign, date the contract, and mail it back to us in order for your rental to be confirmed.

The shelter must be reserved by an adult 18 years or older. The contract is non transferable and must be in your possession at the time of the rental. Minors must be accompanied by an adult. The shelter is for your exclusive use; however, the surrounding grounds will remain open to the public. A sign will be posted by the park district indicating the time and date of your reservation. The shelter will remain open to the public at all other times. If the shelter is in use when your group arrives, calmly indicate you have the area reserved, showing your contract.
if necessary. If they refuse to leave, contact the Sheriff Dispatch at 513-732-2231.

**Contact Information**
The office is open Monday through Friday from 8 a.m. to 4:30 p.m. Our office number is 513-732-2977. If you have any problems during your rental with the shelter, please contact the operations staff member on call at the following number: 513-732-8060.